



Statewide Term Contract

031A – HVAC Air Filters

Bid Number	201900128
Contract Name	HVAC Air Filters
Effective Dates	June 24, 2019 through June 30, 2024
Awarded Vendor(s) and Contacts	ACR Supply Company Inc. Rodney Smith (336) 362-9833 (919) 286-7106 Fax Bruce Air Filter Company Aaron Smith (704) 391-7474 (704) 392-2022 Fax Camfil USA Inc. Paul Charbonneau (803) 773-9321 Capital Air Filters Inc. Julie Hoffman Smith (919) 785-9881 (919) 326-1568 Fax United Air Filter Company William Kinney (704) 334-5311 (704) 375-2841 Fax
Contract Covers	This contract is intended to cover the state's normal requirements for air filters for use in heating, ventilating and air conditioning systems.
Mandatory Contract	This is a mandatory Statewide Term Contract for state agencies, departments, institutions, universities and community colleges, unless exempted by North Carolina General Statute. Additionally, non-mandatory entities, including schools and local government, that are allowed by general statute may use this contract.
Special Notes	<p>Users of this contract are to contact multiple vendors for best value including but not limited to:</p> <ul style="list-style-type: none">• Pricing• Delivery• Warranty• Service locations• Available options/features/attachments• Other issues important to your organization <p>For filter specifications, see standard specification for HVAC air filters.</p> <p>All shipments should be inspected for damage immediately upon receipt.</p>
Minimum Order	The minimum order amount that qualifies for prepaid transportation is \$100.00 for any single order. The state is required to use this contract for orders less than the minimum order amount. However, in such cases, the order will be shipped prepaid and actual transportation charges may be added to the invoice as a separate line item. FOB destination does not include lift-gate or inside delivery. These additional charges will be added as a separate line on the invoice. Vendors must provide an estimated shipping amount upon request.
Manufacturer and Percentage Off MSRP	Please access Vendor Discount Information to obtain information about the awarded manufacturers and percentage off MSRP.

Delivery Information FOB Destination	The vendors shall complete delivery within fourteen (14) consecutive calendar days after receipt of a purchase order. All deliveries shall be delivered to the location specified.
Taxes	Prices do not include North Carolina sales or use tax.
Loaded into E-Procurement	No. Line item catalogs will be loaded in E-Procurement soon.
E-Procurement Help Desk	(888) 211-7440
Contract Administrator	Pamela Case (984) 236-0249 Email preferred. Please reach out to the vendor(s) with specific questions about goods/services.
Contract Addenda	<p>6/25/2019: Updated ACR Contact Info</p> <p>6/25/2019: Updated delivery information</p> <p>1/6/2020: Changed Contract Administrator to Nicole Mathis</p> <p>1/28/2021: Updated Bruce Air Filter Company Telephone number</p> <p>4/19/2022: Exercised optional renewal one (1). Updated contact telephone for ACR Supply Company Inc. from 336-217-5425 to 336-362-9833.</p> <p>7/18/2022: Contract Administrator changed to Sandy Anderson</p> <p>4/4/2023: Contract Administrator changed to Pamela Case</p> <p>6/23/2023: Contract renewed and expires 6/30/2024</p> <p>6/26/2023: Vendor TriDim removed – nonresponsive to renewal.</p>