



Statewide Term Contract

405F – Regular Conventional Non-Ethanol Unleaded Gasoline

Bid Number	201800567
Contract Name	Regular Conventional Non-Ethanol Unleaded Gasoline
Effective Dates	September 5, 2018 through September 30, 2023
Awarded Vendor(s) and Contact(s)	<p>Campbell Oil Company Tracy Hardin (910) 862-8423 (910) 862-8036 Fax</p> <p>Cherry Oil Company Inc. Jason Cherry (252) 521-3057 (877) 292-1870 Fax</p> <p>Mansfield Oil Company Nicole Kundla (800) 255-6699 (678) 450-2242 Fax</p> <p>Ormond Oil & Gas Company Inc. Jay Worley (919) 936-0221 (866) 709-9782 Fax</p> <p>Petroleum Traders Corporation Gayle Newton (800) 348-3705 Ext. 4 (260) 203-3820 Fax</p> <p>Potter Oil & Tire Company Inc. Brian Potter (800) 962-8473 (252) 322-5215 Fax</p> <p>Red Star Oil Company Inc. Brenda Weaver (800) 774-6033 (919) 779-8871 Fax</p>
Contract Covers	This contract covers the state’s normal requirements for regular conventional non-ethanol unleaded gasoline in 87 and 89 octane levels in transport and tankwagon quantities.
County Award Distribution	<p>For the Vendor that services your county, click on the links for each fuel and delivery type:</p> <p style="text-align: center;"> 87 Octane Non-Ethanol Transport 89 Octane Non-Ethanol Transport 87 Octane Non-Ethanol Tankwagon 89 Octane Non-Ethanol Tankwagon </p>
Mandatory Contract	This is a mandatory Statewide Term Contract for state agencies, departments, institutions, universities and community colleges, unless exempted by North Carolina General Statute. Non-mandatory entities, including schools and local government, may use this contract if allowed by general statute.
Minimum Order	<p>Transport Quantities: 6,000 Gallons Minimum Order</p> <p>Tankwagon Quantities: 500 Gallons Minimum to 5,999 Maximum Order</p> <p>Transportation charges will apply to orders less than 500 gallons. The charges will be prepaid and added to the invoice. Agencies are authorized to purchase from available sources for orders less than 500 gallons.</p> <p>View Pricing Information (updated weekly)</p>
Shipping and Delivery (FOB-Destination)	<p>Vendors shall make deliveries within two (2) days after a receipt of a purchase order. Deliveries can be made Sunday through Saturday only from the hours of 8:00 AM to 4:00 PM, unless an emergency warrants otherwise.</p> <p>A single/dual meter slip shall accompany each delivery based on fuel type.</p> <p>Stopping in transit for partial unloading shall be charged a maximum fee of \$30.00 for each stop. The agency shall designate the required number of stops.</p>

Fees	<p>Superfund Charge: "Superfund Charges" are not to be included in the price, but should be listed on the invoice as a separate line item.</p> <p>Fuel Surcharges: Surcharges are not allowed.</p> <p>Additional Fees: There are additional fees that the Vendor can pass along; they include the LUST fee, the NORA fee and the Oil Spill Liability Trust Fund. Any fee shall be itemized separately on an invoice.</p>
Taxes	<p>Taxes shall not be included in fuel prices unless applicable.</p> <p>1. Federal</p> <p>Generally, states and political subdivisions are exempt from excise and transportation tax. Exemption is claimed under Chapter 32 of the Internal Revenue Code. Appropriate exemption certificates will be executed by the using agencies upon contractor's submittal of the same.</p> <p>2. Other</p> <p>Any tax will be provided as a line item on an invoice. Prices shall not include:</p> <ul style="list-style-type: none"> • Sales Tax • Import Tax • Personal Property Tax • Inspection Tax • State Road Use Tax • State Sales or Use Tax
Order Placement	<p>Orders may be placed through:</p> <p>1. E-Procurement</p> <p>2. If not an E-Procurement user, purchase fuel by completing the following steps:</p> <ol style="list-style-type: none"> a) Review the Awarded Vendor(s) and Contact(s) and the County Award Distribution sections above to select a Vendor b) Select the View Pricing Information link under the Minimum Order section above to obtain the updated weekly fuel prices c) Using the Vendor and pricing information, please contact the selected Vendor via phone or fax to place your purchase order
Loaded into E-Procurement	<p>Ordering Instructions Catalogs are loaded into E-Procurement.</p>
E-Procurement Help Desk	<p>(888) 211-7440</p>
Contract Manager	<p>Melissa Pressley (984) 236-0257</p> <p>Contact the awarded vendors if you have questions regarding goods/services/prices for this contract.</p>
Contract Addenda	<p>7/6/2020: Contract Administrator Changed to Steve Hussey</p>
	<p>8/4/2021: Contract extension to September 4, 2022</p>

Petroleum Traders Corporation price increase per gallon of \$0.0185 across all counties under the State Term Contract beginning September 5, 2021.

8/26/2022: Contract extension to September 30, 2023

3/17/2023: Contract administrator Changed to Contract Manager Kayla Glenn

4/17/2023: Update contract manager to Pamela Case

4/21/2023: Contract Manager updated to Kayla Glenn

8/21/2023: Contract Manager changed to Melissa Pressley