



Entering a Cost Estimate

Interscope + Training



Cost estimate, in terms of Interscope+, refers to the OC-25 for capital projects, or form 3-1 for community colleges. If the OC-25 for the project has been certified by SCO, it will show on the separate tab for the 'cost estimate'. If the project name has been changed, the system may not find the OC-25 and the 'search' feature can be used to find it. If an OC-25 does not exist, there is an option to create one. While an OC-25/form 3-1 is required for the authorization of particular types of projects, with some exceptions cited elsewhere in this manual, some type of general cost estimate information is necessary to establish a project. General estimate information is entered as part of the process of establishing the project type described in detail in the next section.

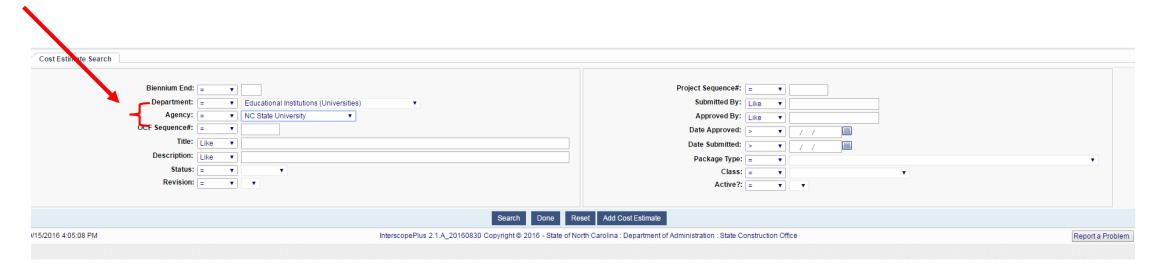


#### From the Programs tab, select Cost Estimate

Cost Estimate Search			
Biennium End:   Department:   Agency:   NC State Unive  OCF Sequence#:   Title: Like   Description: Like   Revision:   T   Title: V	stitutions (Universities)  Printing  T  T  T  T  T  T  T  T  T  T  T  T  T	Project Sequence#: =	•
	Search Done Re	eset Add Cost Estimate	
V15/2016 4:05:08 PM	InterscopePlus 2.1.A_20160830 Copyright @ 2016 - State of No	orth Carolina : Department of Administration : State Construction Office	Report a Problem



#### From the Programs tab, select Cost Estimate





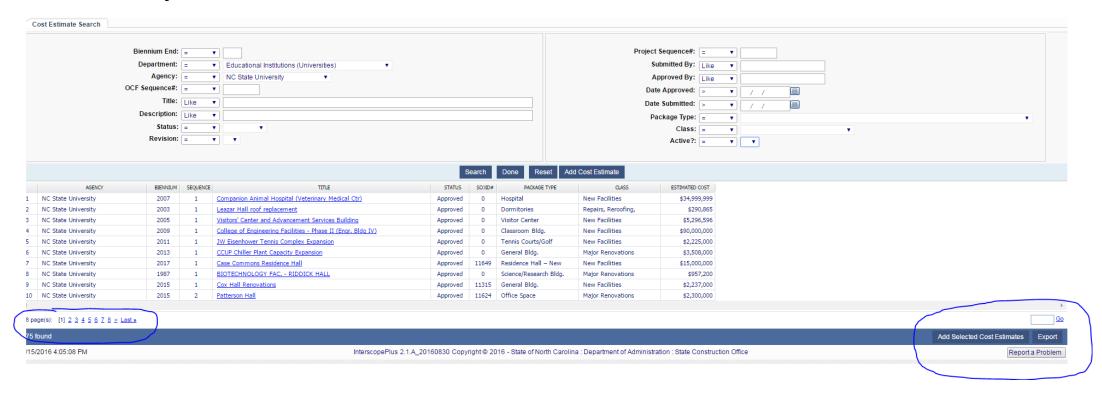
From the Programs tab, select Cost Estimate Enter your Department and Agency

Biennium End:   Department:   Agency:   NC State University  OCF Sequence#:   Title: Like   Description: Like   Revision:   Title:   Title:   Title: Title:   Title: Title	Project Sequence#: =	•
	Search Done Reset Add Cost Estimate	
V15/2016 4:05:08 PM InterscopePlus 2.1.A_20160830 Co	ight © 2016 - State of North Carolina : Department of Administration : State Construction Office	Report a Problem

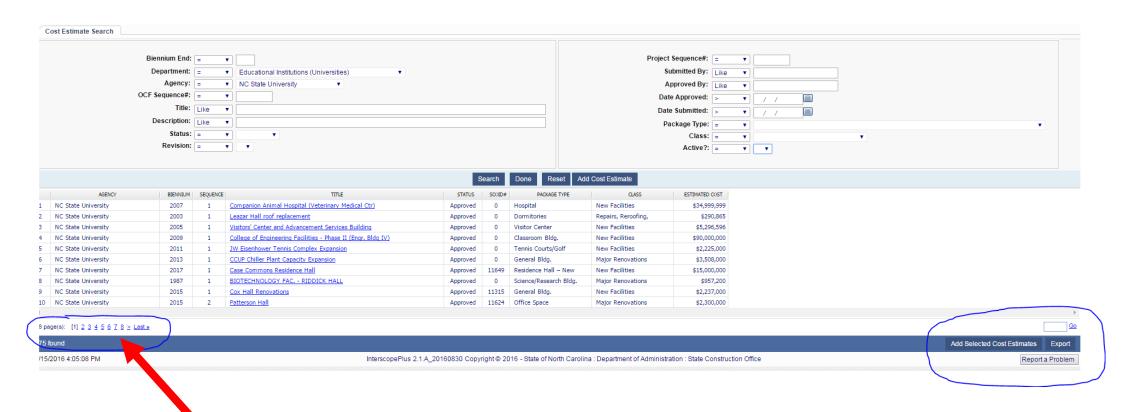
Click the Search button



#### Here are your search results







Please note there are multiple pages



#### Click here on "Add Cost Estimate" to add

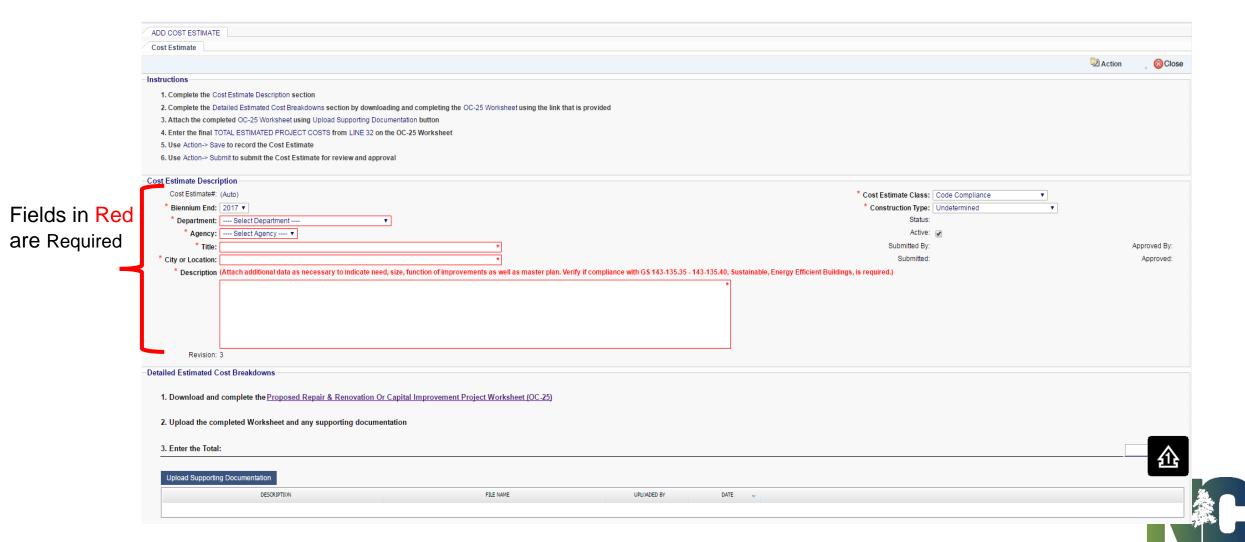
Agency:	Educational Institutions (Universities)  NC State University	S STATUS	Search SCOID#	Done Reset Ad	Da Da	ct Sequence#: = Submitted By: Like Approved By: Like ate Approved: > ate Submitted: > Package Type: = Class: = Active?: =	/ /	•	•
NC State University         2007         1         Compa           NC State University         2003         1         Leazar           NC State University         2005         1         Visitor	companion Animal Hospital (Veterinary Medical Ctr)			Done Reset A	dd Cost Estillate				
NC State University         2007         1         Compa           NC State University         2003         1         Leazar           NC State University         2005         1         Visitor	companion Animal Hospital (Veterinary Medical Ctr)	5111105		# PACKAGE TYPE	CLASS	ESTIMATED COST			
NC State University         2003         1         Leazar           NC State University         2005         1         Visitors		Approved	0	Hospital	New Facilities	\$34,999,999			
	eazar Hall roof replacement	Approved	0	Dormitories	Repairs, Reroofing,	\$290,865			
110 01 1 11 11 11 11 11 11 11 11 11 11 1	isitors' Center and Advancement Services Building	Approved	0	Visitor Center	New Facilities	\$5,296,596			
NC State University 2009 1 College	ollege of Engineering Facilities - Phase II (Engr. Bldg IV)	Approved	0	Classroom Bldg.	New Facilities	\$90,000,000			
NC State University 2011 1 JW Eis	W Eisenhower Tennis Complex Expansion	Approved	0	Tennis Courts/Golf	New Facilities	\$2,225,000			
NC State University 2013 1 CCUP (	CUP Chiller Plant Capacity Expansion	Approved	0	General Bldg.	Major Renovations	\$3,508,000			
NC State University 2017 1 Case C	ase Commons Residence Hall	Approved	11649	Residence Hall – New	New Facilities	\$15,000,000			
NC State University 1987 1 BIOTE	IOTECHNOLOGY FAC RIDDICK HALL	Approved	0	Science/Research Bldg.	Major Renovations	\$957,200			
NC State University 2015 1 Cox Ha	ox Hall Renovations	Approved	11315	General Bldg.	New Facilities	\$2,237,000			
NC State University 2015 2 Patters	atterson Hall	Approved	11624	Office Space	Major Renovations	\$2,300,000			

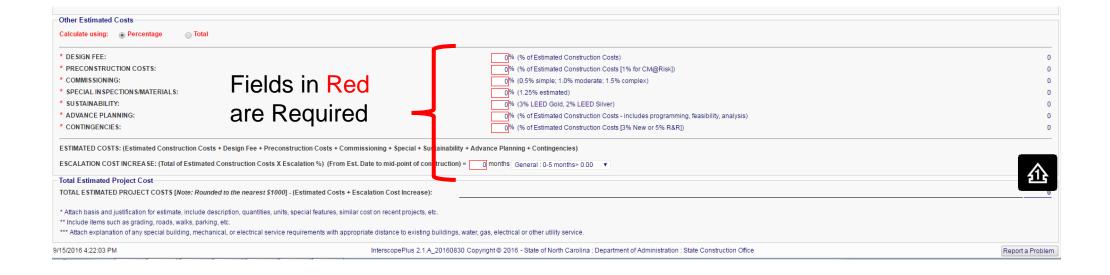


You can add selected cost estimates as well as export this data

Cost Estimate Search												
	Biennium End: Department: Agency: OCF Sequence#: Title: Description: Status: Revision:	= = = Like Like = =	Educational Institutions (Universities)     NC State University     V				Da Da	ct Sequence#: = Submitted By: Like Approved By: Like ate Approved: > ate Submitted: > Package Type: = Class: = Active?: =	*	· ·		•]
					earch	Done Reset	Add Cost Estimate					
AGENCY	BIENNIUM			STATUS	SCOID		CLASS	ESTIMATED COST				
NC State University	2007	1	Companion Animal Hospital (Veterinary Medical Ctr)	Approved	0	Hospital	New Facilities	\$34,999,999				
NC State University	2003	1	Leazar Hall roof replacement	Approved	0	Dormitories	Repairs, Reroofing,	\$290,865				•
NC State University	2005	1	Visitors' Center and Advancement Services Building	Approved	0	Visitor Center	New Facilities	\$5,296,596				
NC State University	2009	1	College of Engineering Facilities - Phase II (Engr. Bldg IV)	Approved	0	Classroom Bldg.	New Facilities	\$90,000,000				
NC State University	2011	1	JW Eisenhower Tennis Complex Expansion	Approved	0	Tennis Courts/Golf	New Facilities	\$2,225,000				
NC State University	2013	1	CCUP Chiller Plant Capacity Expansion	Approved	0	General Bldg.	Major Renovations	\$3,508,000				
NC State University	2017	1	Case Commons Residence Hall	Approved	11649		New Facilities	\$15,000,000				
NC State University NC State University	1987 2015	1	BIOTECHNOLOGY FAC RIDDICK HALL  Cox Hall Renovations	Approved Approved	11315	Science/Research Bldg. General Bldg.	Major Renovations New Facilities	\$957,200 \$2,237,000				
NC State University	2015	2	Patterson Hall	Approved		Office Space	Major Renovations	\$2,237,000				
age(s): [1] <u>2</u> <u>3</u> <u>4</u> <u>5</u> <u>6</u> <u>7</u> <u>8</u> <u>2</u>		_	1	пррочен	11021	z.ito spaco	. Injur National					
found											Add Selected C	ost Estimates Expo
5/2016 4:05:08 PM			InterscopePlus 2.	1.А_20160830 Соруг	ight© 2	2016 - State of North Car	olina : Department of Administ	stration : State Construction	n Office			Report a Proble









Click on this link to open a link to the OC-25

#### **Detailed Estimated Cost Breakdowns**

- 1. Download and complete the Proposed Repair & Renovation Or Capital Improvement Project Worksheet (OC-25)
- 2. Upload the completed Worksheet and any supporting documentation
- 3. Enter the Total:



#### **Files**



#### **Details**

This resource is related to:



State Construction Office



NOTE: THIS FORM IS ONLY INTENDED AS A WORKSHEET TO PREPARE THE TOTAL
COST OF WORK TO ENTER INTO INTERSCOPE+
COST ESTIMATES MUST BE SUBMITTED
ELECTRONICALLY USING THE INTERSCOPE SYSTEM.

Page 1 of the OC-25

STATE OF NORTH CAROLINA - DEPARTMENT OF ADMINISTRATION											
			STATE CO	DNST	RUCTION O	FFICE			(Rev 09/16)		
	PROPOSE	D REPAI	R & RENOVA	TION	OR CAPITA	L IMPROVEMEN	IT PROJECT	-			
			BIEN	INIUN	1 2015 - 201	7					
								DATE:			
СТ	CITY or LOCATION	:									
CT	DESCRIPTION & JU	JSTIFICA	TION: (Attach a	add'i da	ata as necessa	ary to indicate need,	size, function	of improvements as wel	as a master plan.)		
				oletion	of this form.)		<u> </u>				
ENT	FESTIMATED CONS	STRUCT	ON COST			QTY	UNIT	COST PER UNIT	TOTAL		
Lar	nd Requirement								\$0		
Site	Preparation										
									\$0		
2.	Site Work								\$0		
Co	nstruction										
1.	Utility Services								\$0		
2.	Building Constructio	n (new sp	oace)						\$0		
3.	Building Constructio	n (existin	g)						\$0		
4.	Plumbing (new space	ce)							\$0		
5.	HVAC (new space)								\$0		
	•								\$0		
			ystems						\$0		
	\$0										
9.	Associated Construc	ction Cost	S						\$0		
10.	Other:								\$0		
_											
						\$0					
2.	Moveable								\$0		
Co	st of Work	Enter	this total in	Inte	rSCOPE (	on Line 3: "E	nter the T	otal"	\$0		
	CT C	PROPOSE  RTMENT and DIVISION: ECT IDENTIFICATION: ECT CITY or LOCATION ECT DESCRIPTION & JU  DESCRIPTI	PROPOSED REPAIR  RTMENT and DIVISION: CCT IDENTIFICATION: CCT CITY or LOCATION: CCT DESCRIPTION & JUSTIFICATION: CCT DESCRIPTION & JUSTIFICATION CONSTRUCTION CONSTRUCTI	STATE CO PROPOSED REPAIR & RENOVA BIEN  RTMENT and DIVISION: CCT IDENTIFICATION: CCT DESCRIPTION & JUSTIFICATION: (Attach a) DONS/EXPLANATION COST ENT ESTIMATED CONSTRUCTION COST Land Requirement Site Preparation 1. Demolition 2. Site Work Construction 1. Utility Services 2. Building Construction (new space) 3. Building Construction (existing) 4. Plumbing (new space) 5. HVAC (new space) 6. Electrical (Includes TV & Radio Studio) 7. Fire Supression and Alarm Systems 8. Telephone, Data, Video 9. Associated Construction Costs 10. Other: Equipment 1. Fixed 2. Moveable	STATE CONST PROPOSED REPAIR & RENOVATION BIENNIUM RTMENT and DIVISION: CCT IDENTIFICATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l de consequence) CONSTRUCTION COST Land Requirement Site Preparation 1. Demolition 2. Site Work Construction 1. Utility Services 2. Building Construction (new space) 3. Building Construction (existing) 4. Plumbing (new space) 5. HVAC (new space) 6. Electrical (Includes TV & Radio Studio) 7. Fire Supression and Alarm Systems 8. Telephone, Data, Video 9. Associated Construction Costs 10. Other: Equipment 1. Fixed 2. Moveable	STATE CONSTRUCTION OF CAPITA BIENNIUM 2015 - 201  RTMENT and DIVISION: CCT IDENTIFICATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necess)  DONS/EXPLAINANCE CONSTRUCTION COST  Land Requirement Site Preparation  1. Demolition 2. Site Work Construction 1. Utility Services 2. Building Construction (new space) 3. Building Construction (existing) 4. Plumbing (new space) 5. HVAC (new space) 6. Electrical (Includes TV & Radio Studio) 7. Fire Supression and Alarm Systems 8. Telephone, Data, Video 9. Associated Construction Costs 10. Other: Equipment 1. Fixed 2. Moveable	STATE CONSTRUCTION OFFICE PROPOSED REPAIR & RENOVATION OR CAPITAL IMPROVEMEN BIENNIUM 2015 - 2017  RTMENT and DIVISION: CCT IDENTIFICATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need)  DISSIPPLY OF LOCATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need)  DISSIPPLY OF LOCATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need)  DISSIPPLY OF LOCATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need)  DISSIPPLY OF LOCATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need)  DISSIPPLY OF LOCATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need)  DISSIPPLY OF LOCATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need)  DISSIPPLY OF LOCATION: CCT DESCRIPTION: C	STATE CONSTRUCTION OFFICE PROPOSED REPAIR & RENOVATION OR CAPITAL IMPROVEMENT PROJECT BIENNIUM 2015 - 2017  RTMENT and DIVISION: CCT IDENTIFICATION: CCT CITY or LOCATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need, size, function  Description of this form.)  ENT ESTIMATED CONSTRUCTION COST Land Requirement Site Preparation 1. Demolition 2. Site Work Construction 1. Utility Services 2. Building Construction (new space) 3. Building Construction (existing) 4. Plumbing (new space) 5. HVAC (new space) 6. Electrical (Includes TV & Radio Studio) 7. Fire Supression and Alarm Systems 8. Telephone, Data, Video 9. Associated Construction Costs 10. Other: Equipment 1. Fixed 2. Moveable	STATE CONSTRUCTION OFFICE PROPOSED REPAIR & RENOVATION OR CAPITAL IMPROVEMENT PROJECT BIENNIUM 2015 - 2017  RTMENT and DIVISION: CCT IDENTIFICATION: CCT DESCRIPTION & JUSTIFICATION: (Attach add'l data as necessary to indicate need, size, function of improvements as well and service of the provided on pg 2 to assist in completion of this form.)  ENT ESTIMATED CONSTRUCTION COST Land Requirement Site Preparation 1. Demotition 2. Site Work Construction 1. Utility Services 2. Building Construction (new space) 3. Building Construction (new space) 5. HVAC (new space) 6. Electrical (Includes TV & Radio Studio) 7. Fire Supression and Alarm Systems 8. Telephone, Data, Video 9. Associated Construction Costs 10. Other: Equipment 1. Fixed 2. Moveable		



Page 2 of the OC-25

OTATE OF MOST	LOADOURY	A DEDARTMENT OF ADMINISTRATION
STATE OF NORTH		A - DEPARTMENT OF ADMINISTRATION Form 0C-25
DRODOGED BERAIR		NSTRUCTION OFFICE (Rev 09/16)
PROPOSED REPAIR		ION OR CAPITAL IMPROVEMENT PROJECT
		NOM 2015 - 2017 NS OR EXPLANATIONS
		self-explanatory. Questions may be directed to the State Construction Office.)
(itelia flot listed below are pre	southed to be	serrexplanatory. Questions may be directed to the state construction office.)
Item on Form		Definition/Explanation
CURRENT ESTIMATED CONSTRUCTION	COST	Attach basis and justification for estimate. Include description, quantities, units, special
A. Land Requirement		Includes purchase and acquisition costs (title search, filing fees, other legal fees, etc.)
B. 1. Demolition		Includes but may not be limited to lead and/or asbestos testing and removal, building
B. I. Delliolijoti		interior space demolition in whole or part.
		Includes but may not be limited to grading, excavating, poor soils and/or rock remov-
B. 2. Site Work		utilities relocation, roads, walks, parking, streambank repairs, stormwater manageme
		retaining walls, rainwater harvesting systems, landscaping.
		Tetalilling Walls, Talliwater Harvesting Systems, Talliuscaping.
C. 1. Utility Services		
C. 1. Culty Services		Attach explanation of any special building, mechanical, or electrical service requirem
		with appropriate distance to existing buildings, water, gas, electrical or other utility ser
		Includes but may not be limited to construction fire alarm testing, utility shut downs, util
C. 9. Associated Construction Costs		signage, security, displaced parking, staging, lock cores, keys, State Construction Of
		charges.
C. 10. Other		List other significant sources of cost not included elsewhere. Additional lines may be
C. 10. Other		added if needed
		buddu ii riccucu.
		Includes but may not be limited to land surveys, lead/asbestos surveys, environment
PRECONSTRUCTION COSTS		assessments, copying, postage, costs of print advertising, and destructive testing. For
		CM at Risk, preconstruction costs are consistent with the requirements of the
		preconstruction services agreement.
		Unanticipated or unforseen conditions including but not limited to design error and
CONTINGENCIES		omissions, concealed site conditions, utility conflicts, and extended overhead resulting
		from weather or other delay.



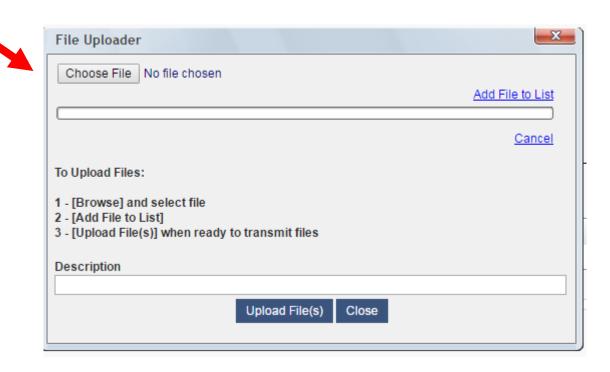
In the middle of the page you will see Upload Supporting Documents



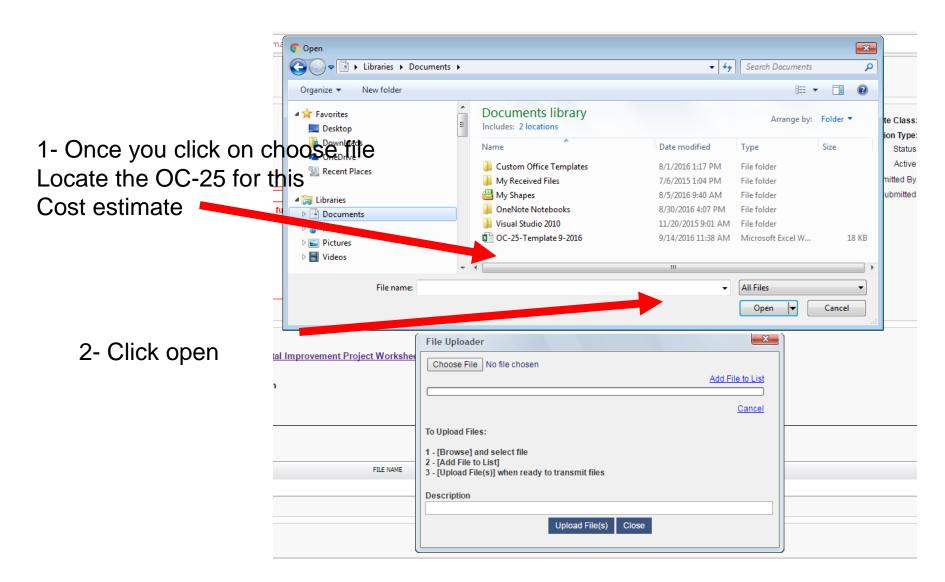
This is where you will upload your OC-25 Excel spreadsheet



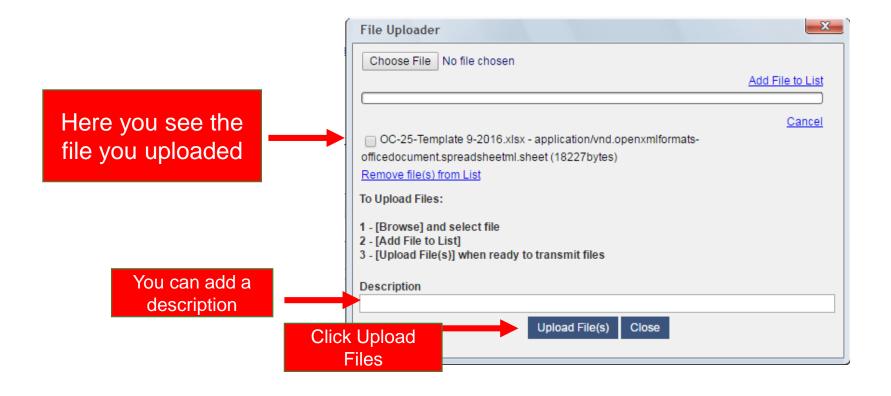
#### Click on Choose File











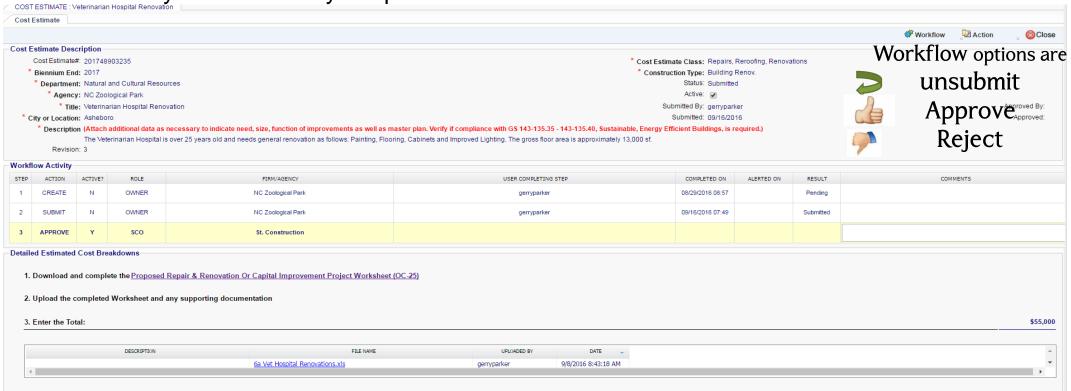






### Workflow for a cost estimate

This is your view after you upload the OC-25. You now have a workflow button





## Workflow for a cost estimate

Co	ost Estimate Search											
		Biennium End Department Agency OCF Sequence# Title Description Status Revision	: = : : = : : : : : : : : : : : : : : :	▼ Select Department ▼ Select Agency ▼ Select Agency ▼ Y ▼ Y ▼				Р	Project Sequence#: = Submitted By: Like Approved By: Like Date Approved: > Date Submitted: > Package Type: = Class: = Active?: =		,	•
					S	earch	Done Reset Add	I Cost Estimate				
	AGENCY	BIENNIUM	SEQUENCE	TITLE	STATUS	SCOID#	PACKAGE TYPE	CLASS	ESTIMATED COST			
1	EQ General	2017	3	IT Glass Wall	Submitted	0	Security	Code Compliance	\$30,000			
2	NC Zoological Park	2017	26	Aviary Exhibit Energy Upgrade Phase 2	Submitted	0	HVAC Renov.	Energy Conservation	n \$302,000		Vou mov alas	
3	NC Zoological Park	2017	27	Backup Generators Repairs for 4 Buildings	Submitted	0	Electrical Upgrade(s)	Other	\$237,000		You may also Export your data	
4	NC Zoological Park	2017	29	Akiba Plaza Water and Sewer Line Repairs	Submitted	0	Plumbing Renov. & Utility	Deferred/Preventive	\$178,000			
5	NC Zoological Park	2017	30	North America Irrigation Pumping System Replacement	Submitted	0	Plumbing Renov. & Utility	Deferred/Preventive	\$215,000		Export your data	
6	NC Zoological Park	2017	31	Building Condition, Equipment and Underground Utilities Inventory	Submitted	0	Undetermined	Deferred/Preventive	\$473,000		Export your data	
7	NC Zoological Park	2017	32	Widen West Side of Africa Loop	Submitted	0	Roads, access, parking	Major Renovations	\$334,000		Into Excel	
8	NC Zoological Park	2017	33	Greenhouse Complex Paving Improvements	Submitted	0	Parking Lot Improvements	Other	\$100,000		IIIIO EXCEI	
9	NC Zoological Park	2017	34	Roof Replacements for 7 Buildings	Submitted	0	Roofing	Repairs, Reroofing,	\$320,000			
10	NC Zoological Park	2017	35	Veterinarian Hospital Renovation	Submitted	0	Building Renov.	Repairs, Reroofing,	\$58,000			
4												<b>)</b>
3 page	e(s): [1] <u>2</u> <u>3</u>										•	Go
27 fou	und										Add Selected Cost Estimates	Export
9/16/2	2016 10:51:30 AM			InterscopePlus 2.1	.A_20160830 Copy	right ©	2016 - State of North Caroli	na : Department of Ad	dministration : State Constr	uction Office	Repor	rt a Problem



### For more training presentations

Please visit our website at <a href="https://ncadmin.nc.gov/businesses/construction/interscope">https://ncadmin.nc.gov/businesses/construction/interscope</a>
And search under "Training Materials"







Interscope + Training

Entering a cost estimate

