Institution or Agency: ___________________________ Date: ________________

The Department of Administration is requested, as provided by GS §146-28 et seq., to dispose of the real property herein described by purchase, lease, rental, or other (specify). ____________________________

This disposition is recommended for the following reasons:

Description of Property: (Attach additional pages if needed.)

Estimated value: ____________________________

Where deed is filed, if known: ____________________________

If deed is in the name of agency other than applicant, state the name:

______________________________

Rental income, if applicable, and suggested terms:

Funds from the disposal of this property are recommended for the following use:

(Complete if Agency has a Governing Board.)

Action recommending the above request was taken by the Governing Board of ______ and is recorded in the minutes thereof on ______ (date).

Signature: ____________________________

Title: ____________________________