MEMBERS PRESENT – Chairman Blair Bordeaux, Vice Chairman Raynor Smith, Susie Lewis, Zena Howard, William Johnson and Kirby Robinson (teleconference)

OTHERS PRESENT – Latif Kaid, Victor Stephenson, Farouk Zaman, Robert Talley, Ryan Scruggs, Joanne Kurtz, (SCO), LeaAnne Hahnel (SCO), Mark Teague (DOJ), James Bernier, Jr. (DOJ), Kent Caldwell (NCNG), Tim Hiltbrunner (ACCI), Ross Cook (Conner Gwyn Schenck)

1. CALL TO ORDER AND ETHICS STATEMENT
   ➢ Chairman Blair Bordeaux called the meeting to order at 9:30 am and read the ethics statement.

2. APPROVAL OF MINUTES (December 18, 2018)
   ➢ Susie Lewis made a motion to approve December 18, 2018 minutes, Raynor Smith seconded the motion.

3. SWEARING IN OF MEMBERS
   ➢ Susie Lewis was sworn in, in accordance with Executive Order 73

4. EMERGENCY DECLARATION LETTERS
   Robert Talley, Assistant Director of the State Construction office, provided details about the Emergency Declaration letter submitted.
   ➢ Department of Administration – State Public Health Laboratory – Generator ‘B’ Repair

5. SELECTION OF DESIGN FIRM
   Department of Public Safety
   National Guard
   Raeford Readiness Center - POV & Motor Pool Expansion
   Hoke County, NC
   Ryan Scruggs presented the project. The following firms were recommended in priority order:
   1. Timmons Group, Inc. (Raleigh, NC)
   2. CLH Design (Cary, NC)
   3. JC Waller & Associates, PC (Greensboro, NC)
   Motion by Susie Lewis to approve the Committee’s recommendations, Raynor Smith seconded the motion.

6. OLD BUSINESS
   Latif shared the need for clarification for Design Build with Legislation.
   ➢ Proposed legislation changes to Design Build

7. NEW BUSINESS
   Latif gave a brief explanation and advised will be discussed in more detail at the February SBC meeting.
   ➢ Innovation Committee: Overview of Proposed Dollar Threshold Study on State Contracts

8. STATE CONSTRUCTION OFFICE REPORT
   Latif Kaid provided updates for State Construction Office.
   ➢ State Construction Conference Thursday, March 28, 2019

9. SCHEDULE NEXT MEETING
   ➢ February 26, 2019 at 9:30 AM

10. ADJOURNMENT
    Raynor Smith made a motion to adjourn; Susie Lewis seconded. Chairman Blair Bordeaux adjourned the meeting at 9:58am