MEMBERS PRESENT (MS Teams) – Chair Raynor Smith (from SCO Conference Room), Vice Chair Zena Howard, Thomas Headlee, Jr., Ginger Dosier, Katherine Lynn, and Sam Isham

MEMBERS PRESENT (Teleconference) – Blair Bordeaux

SCO STAFF PRESENT (MS Teams from SCO Conference Room) – Latif Kaid, Ryan Scruggs, Farouk Zaman, LeaAnne Hahnel, and Lynne Gilbert

SCO STAFF PRESENT (MS Teams) – Robert Talley and Michael Ali

OTHERS PRESENT (MS Teams) – James Bernier, Jr. (DOJ)

1. CALL TO ORDER AND ETHICS STATEMENT
   - Chair Raynor Smith was present in the State Construction Office Conference Room.
   - There were Five members present via MS Teams: Zena Howard, Thomas Headlee, Jr. Ginger Dosier, Katherine Lynn, and Sam Isham.
   - Blair Bordeaux was present via Teleconference.
   - Chair Raynor Smith called the meeting to order at 9:31 am and read the ethics statement.

2. APPROVAL OF MINUTES (August 18, 2020)
   - Katherine Lynn made a motion to approve the August 18, 2020 minutes. Sam Isham seconded the motion.
   - 7 = AYE Votes (Raynor Smith, Zena Howard, Thomas Headlee, Jr., Ginger Dosier, Katherine Lynn, Sam Isham, and Blair Bordeaux)
   - 0 = NO Votes
   - 0 = Abstain

3. EMERGENCY DECLARATION LETTERS
   - Department of Agriculture and Consumer Services – Southeastern NC Agricultural Event Center – Chiller
   - Department of Public Safety – National Guard - Wilmington New Hanover FMS - Erosion Issues & Security Fence Damage

4. INNOVATIONS SUBCOMMITTEE UPDATE:
   - Latif Kaid said the meeting did not take place due to the chairman Paul Boney being out. The October 20, 2020 meeting should take place as scheduled.

5. OLD BUSINESS
   - The Innovations Subcommittee is currently working on the following topics:
     1. Construction Manager at Risk Updates
     2. Pre-Qualification
     3. Stored Materials
     4. Delegated Design

6. NEW BUSINESS
   - Zena Howard nominated and accepted the role of Vice Chair

7. STATE CONSTRUCTION OFFICE REPORT
   - Design Review moderate workflow. All digital review. Have been consistently meeting deadlines for over a year.
- FCAP behind schedule. Workflow slowed down by COVID and budget restraints do not allow travel. Making local trips only.
- Consulting Services is working towards getting equipment installed for conformance with the CARES Act funding requirements.
- Planning for next State Construction Conference begins in two weeks with agenda due to McKimmon Center by year's end.

8. ANNUAL REPORT TO SBC ON NCCCS SPECIAL DELEGATED PROJECTS

- NCCCS FY2019-2020 Annual Report to SBC of Delegated Projects
- This annual report from the NC Community College System identifies capital projects utilizing increased construction delegation authority pursuant to General Statute 115D-9 by Central Piedmont Community College, Guildford Technical Community College, and Wake Technical Community College.

9. SCHEDULED NEXT MEETING
   - October 27, 2020
   - December 15, 2020

10. ADJOURNMENT
    - Katherine Lynn made a motion to adjourn and Thomas Headlee seconded the motion. Chair Raynor Smith adjourned the meeting at 9:55 am.