1. CALL TO ORDER AND ETHICS STATEMENT
   Chair Zena Howard was present in the State Construction Office Conference Room.
   Chair Zena Howard called the meeting to order at 9:31 AM and read the ethics statement.

2. APPROVAL OF MINUTES (January 31, 2023)
   Vice Chair Katherine Lynn made a motion to approve January 31, 2023 Minutes. Dene’ Alexander seconded the motion.
   5 = AYE Votes (Chair Zena Howard, Vice Chair Katherine Lynn, Neville Hall, Jack Hargett, and Dene’ Alexander)
   0 = NAY Votes
   0 = Abstain

3. EMERGENCY DECLARATION LETTERS
   Michael J. Shumsky presented Two emergency declarations.
   - UNC Chapel Hill: Neurosciences Research Building - Heat Exchanger Replacement
     February 7, 2023
   - Department of Military and Veterans Affairs: Salisbury State Veterans Home - Chiller Replacement
     February 10, 2023

4. SELECTION OF DESIGN FIRM
   Department of Natural and Cultural Resources
   NC Aquariums
   Roanoke Island Aquarium - Shingle Roof Replacement
   Manteo, NC

   Ryan Scruggs presented the project. The following firms were recommended in priority order:
   1. Atlas Engineering, Inc. (Raleigh, NC)
   2. Bowman, Murray, Hemingway Architects, PC (Wilmington, NC)
   3. Raymond Engineering-Georgia, Inc. (Raleigh, NC)

   Vice Chair Katherine Lynn made a motion to approve, and Neville Hall seconded the motion.
   5 = AYE Votes (Chair Zena Howard, Vice Chair Katherine Lynn, Neville Hall, Jack Hargett, and Dene’ Alexander)
   0 = NAY Votes
   0 = Abstain

5. SELECTION OF DESIGN FIRM
   Department of Natural and Cultural Resources
Ryan Scruggs presented the project. The following firms were recommended in priority order:

1. Bowman, Murray, Hemingway Architects, PC (Wilmington, NC)
2. Raymond Engineering-Georgia, Inc. (Raleigh, NC)
3. REI Engineers, Inc. (Virginia Beach, VA)

Vice Chair Katherine Lynn made a motion to approve, and Dene’ Alexander seconded the motion.
5 = AYE Votes (Chair Zena Howard, Vice Chair Katherine Lynn, Neville Hall, Jack Hargett, and Dene’ Alexander)
0 = NAY Votes
0 = Abstain

6. SELECTION OF DESIGN FIRM
Department of Health and Human Services
Julian F. Keith, ADATC
Dorm 3-4-5 Building Upgrades
Black Mountain, NC

Ryan Scruggs presented the project. The following firms were recommended in priority order:

1. CBSA Designs, Inc. (Hickory, NC)
2. Form & Function Architecture, P.C. (Asheville, NC)
3. Little Diversified Architectural Consulting, Inc. (Charlotte, NC)

Vice Chair Katherine Lynn made a motion to approve, and Dene’ Alexander seconded the motion.
5 = AYE Votes (Chair Zena Howard, Vice Chair Katherine Lynn, Neville Hall, Jack Hargett, and Dene’ Alexander)
0 = NAY Votes
0 = Abstain

7. SELECTION OF CONSTRUCTION MANAGER AT RISK FIRM
Department of Administration
Downtown Government Complex - Consolidation and Renovation
Raleigh, NC

Aaron Lumpe presented the project. The following firms were recommended in priority order:

1. Muter + CT Wilson, a Joint-Venture Partnership (Zebulon, NC)
2. Shelco, LLC (Raleigh, NC)
3. Bordeaux Construction Company, Inc. (Morrisville, NC)

Vice Chair Katherine Lynn made a motion to approve, and Jack Hargett seconded the motion.
5 = AYE Votes (Chair Zena Howard, Vice Chair Katherine Lynn, Neville Hall, Jack Hargett, and Dene’ Alexander)
0 = NAY Votes
0 = Abstain

8. INNOVATIONS SUBCOMMITTEE UPDATE
Mr. William Johnson, RA provided:
A condensed version of the breakout session: Cost Estimation and Current Bid Environment, the larger version will be presented at the 2023 State Construction Conference. The session will feature the story of the 2022 inflationary impacts on capital project budgets and a user’s guide to creating an OC-25 cost estimate.

9. OLD BUSINESS
Mr. Talley, PE provided an update on Plain Old Telephone Service (POTS)
Mr. Ali, PE provided an update on Design-Build General Conditions and Design-Build Contract:
The documents have gone through the Innovation Subcommittee for Design-Build.

Neville Hall made a motion to approve, and Jack Hargett seconded the motion.
5 = AYE Votes (Chair Zena Howard, Vice Chair Katherine Lynn, Neville Hall, Jack Hargett, and Dene’ Alexander)
0 = NAY Votes
0 = Abstain

10. NEW BUSINESS
None.

11. STATE CONSTRUCTION OFFICE REPORT
Mr. Shumsky provided the following updates:
The 42nd annual State Construction Conference will be held on Thursday, March 2, 2023, at the NCSU McKimmon Center
and will be a hybrid conference for in-person or virtual attendance. As of Monday, February 27, 2023, there were 1115 total
registrants with 974 registered for in-person and 141 registered for virtual.
During February 2023, the Design Review Section received 136 plans, provided 103 responses, 3 permits, and evaluated 54
Exemption Projects.

Mr. Shumsky provided updates on the 2023 Navy Federal Credit Union National Hockey League Stadium Series Game:
As the first NHL Carolina Hurricanes regular-season outdoor game, there were numerous challenges to overcome, such as the
event magnitude, schedule, and accelerated construction activities. However, this did not impede the State Construction
Office’s Design Review and Consulting Services Sections from completing, expediting, and reviewing plans and drawings
submitted by the NHL Production Team. Effective coordination and communication with North Carolina State University was
also imperative.

In the last two weeks, the State Construction Office (SCO) performed final inspections to ensure that temporary structures
complied with all life safety, structural and electrical requirements. Inspections included egress path, signage structures, tent
permits, temporary bleachers, temporary scaffoldings, relocatable score board structure, and camera platforms.

SCO also provided a team of electrical inspectors to review temporary electrical installations, who verified the electrical wiring
systems powered by large temporary diesel generators were properly selected, sized, installed, grounded, bonded, connected,
and protected to provide a safe and code compliant installation. This included verification of ground fault protection installation
on receptacles and that emergency pathways were clearly identified with proper illumination.

12. SCHEDULED NEXT MEETINGS
- March 28, 2023
- April 25, 2023

13. ADJOURNMENT
Vice Chair Katherine Lynn made a motion to adjourn, and Dene’ Alexander seconded the motion.
Chair Zena Howard adjourned the meeting at 10:07 AM.
5 = AYE Votes (Chair Zena Howard, Vice Chair Katherine Lynn, Neville Hall, Jack Hargett, and Dene’ Alexander)
0 = NAY Votes
0 = Abstain